

LEADS Steering Committee Meeting Minutes

October 11, 2023

Ohio Department of Public Safety

1970 West Broad Street

Columbus, Ohio 43223

COMMITTEE MEMBERS - PRESENT:

Department of Public Safety, Ohio State Highway Patrol

Avon Lake Police Department

NORIS

Cincinnati Police Department

Pickaway County Sheriff's Office

Bexley Police Department

Major Matthew Them

Chief Vince Molnar

Director Joyce Rupley

Captain Dennis Swingley

Sheriff Matthew Hafey

Chief Gary Lewis, Jr.

COMMITTEE MEMBERS ABSENT:

Licking County Sheriff Office

Fairborn Municipal Court

Bureau of Criminal Identification

Sheriff Randy Thorp

Judge Beth Cappelli

Superintendent Joseph Morbitzer

MINUTES BY:

Stacy Capehart

LEADS Steering Committee Chairman, Major Matthew Them, called to order the October 11, 2023, meeting of the LEADS Steering Committee at approximately 10:00 a.m. The first order of business was the roll call taken by Kara Joseph, OSHP. A quorum of Committee members was confirmed. Introduction of all LEADS Steering Committee members.

APPROVAL OF THE APRIL 5, 2023 MEETING MINUTES

Major Them asked the LEADS Steering Committee to review the April 2023 minutes.

Resolved that the Committee approves the April 5, 2023, LEADS Steering Committee meeting minutes.

Motion: Captain Dennis Swingley

Second: Chief Vince Molnar

Voting: Passed unanimously

PARTNER UPDATES

- A. Bureau of Criminal Investigations Report: Jill Small, BCI, reported Director of Identification, Beth Owens, retired September 30, 2023 and a replacement is being sought.
- B. Office of Criminal Justice Services Report: Jim Luebbers, OCJS, stated use of force data from January to June 2023 is published on the OCJS website. Around 375 law enforcement agencies have submitted to the use of force reporting system. Thanks to Mr. Hansford for providing the opportunity to comment on FBI and NIBRS issues from the state perspective.

NEW BUSINESS

- A. Annual Financial Report: Tracey Robinson provided an overview of the LEADS Annual Financial Report. Cash balance decreased by 8.5% and interest income increased by 281%. Total invoicing numbers were presented. Past due invoices increased by 2.0% for Terminal Agencies and 4.2% Non-Terminal Agencies.
- B. Administrative Reviews: Victoria Dowdy provided an update on Administrative Reviews opened, founded, unfounded and closed since the last Committee meeting. An update on LEADS denied users and the process were provided by Mrs. Dowdy and Jeremy Hansford. The Committee was also advised this information is available to the agencies for hiring.
- C. Auditing & Training Report: Gabby Veltheims provided an overview of Cycle 15 audit progress and training courses delivered for the period of April 2, 2023 – October 1, 2023. 2023 TAC In-Service training was held in September and October with 21 sessions that accommodated 547 attendees in-person and virtually.
- D. LEADS Security Update: Kevin Locke provided an overview of the FBI CJIS Security Policy modernization. The CJIS Security Policy is written by the user community in conjunction with the FBI through the Advisory Process. The requirements and language are aligned with the National Institute of Standards and Technology (NIST) security and privacy controls. The modernization will align the Policy with NIST Security and Privacy Controls for Information Systems and Organizations (SP 800-53). The new Policy will be fully mapped by 2025. Mr. Locke provided a summary of changes in version 5.9.2.
- E. Programming Report: Kate Hatfield provided an update on system uptime and total transactions for January 1, 2023 to October 1, 2023. Updates on warrant conversions and death notice matching were also presented. Protection order and concealed handgun license matching started on June 1, 2023. 457 matching were sent as of September 29, 2023. Ms. Hatfield updated the Committee on the DPS eWarrants implementation. The NLETS XML conversion was completed June 16, 2023 and NCIC XML work is up next. The NCIC license plate reader hot list is now updated and available three times per day.

- F. Personnel Update: Jeremy Hansford provided an update on open positions, new hires and departures since the April 2023 meeting.
- G. Guardian/Ward Information: Jeremy Hansford delivered a proposal from Williams County regarding capture of guardian/ward information in LEADS to the Committee. The Committee discussed the proposal and opined the BMV Emergency Contact process would be a good fit for entry of guardian information on ward driver's licenses or ID cards.

OLD BUSINESS

- A. Senate Bill 288: Jeremy Hansford provided an update on the legislation change and stated it was effective as of April 3, 2023.
- B. NICS Bipartisan Safer Communities Act: Jeremy Hansford gave an overview of BSCA and how it impacts Ohio.
- C. OAC 4501:2-10 Rule Review: Jeremy Hansford stated that the five-year review was due in 2022. There have been numerous updates to align with FBI policies and system evolution. The rule revision was submitted to Public Safety Rules Coordinator.
- D. Technology Upgrades: Jeremy Hansford presented on the status of the LEADS datacenter network, wide area network, core datacenter servers and storage upgrades. An update was provided on the retirement of dedicated AT&T circuit technology.

The next LEADS Steering Committee meeting will be April 10, 2024, at 10:00 am in the Atrium.

Resolved that the October 2023 Steering Committee meeting be adjourned.

Motion: Captain Dennis Swingley

Second: Chief Vince Molnar

Voting: Passed unanimously